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AGENDA COVER MEMORANDUM

AGENDA DATES: June 18, 2008 Work session
June 25, 2008 Public Hearing and Adoption (9:00 a.m.)

TO: Board of County Commissioners

DEPT.: County Administration

PRESENTED BY: Jeff Spartz, County Administrator
David Garnick, Budget & Financial Planning Manager

AGENDA TITLE: **IN THE MATTER OF ADOPTING THE 2008-2009 LANE COUNTY BUDGET, MAKING APPROPRIATIONS AND LEVYING TAXES**

I. **MOTION**

MOVE TO ADOPT THE 2008-2009 LANE COUNTY BUDGET, MAKING APPROPRIATIONS AND LEVYING TAXES

II. **AGENDA ITEM SUMMARY**

The Board of County Commissioners must adopt a FY 2008-2009 budget prior to June 30, 2008 (ORS 294). After the scheduled public hearing, the Board may adopt the budget.

III. **BACKGROUND/IMPLICATIONS OF ACTION**

A. **Board Action and Other History**

The County Administrator presented the Proposed FY 2008-2009 budget to the Lane County Budget Committee on April 29, 2008. The committee held a required public hearing, held four work sessions, took more public comment and deliberated on two evenings before approving the budget and the taxing authority on May 22, 2008.

The notice and financial summary of the approved budget will be published on June 15th, 2008, in the Register Guard as required by state budget law for the June 25th, 2008, public hearing. The Board may make adjustments within the funds, but may not increase appropriations by more than \$5,000 or 10 percent of total fund expenditures, whichever is greater, in any fund. The Board may also determine, make and declare tax levies equal to or less than that approved by the Budget Committee.

B. Policy Issues

The Approved and Adopted budgets are in compliance with state budget law and do not conflict with any established County policy.

C. Board Goals

Lane County's budget and financial management policies support the County's strategic goal of ensuring stability in service delivery to promote the efficient use of public funds.

D. Financial and/or Resource Considerations

The budget approved by the budget committee represents a balanced budget. In addition, any changes made by the Board of County Commissioners to the Approved Budget will be need to be offset in such a way as to maintain the balanced budget status.

E. Analysis

BUDGET ADJUSTMENTS (Attachment A) Totaling \$1,777,197 for All Funds

Lane County departments have requested a series of budget adjustments across multiple funds since the Budget Committee approved the budget. These adjustments have been reviewed by County Administration budget staff and were presented to the Board at its June 18th work session. Those items approved by the Board are now included in the adoption resolution.

The Board can make additional changes following the public hearing if desired. Any combined changes in excess of the \$5,000 or 10 percent over the Approved Budget, whichever is greater, would require another legal notice and public hearing prior to adoption. The Board may also determine, make and declare tax levies equal to or less than that approved by the Budget Committee. The deadline for adoption remains June 30, 2008.

The approved adjustments, summarized on Attachment A, are classified into several different groupings depending upon the level of review and analysis required, and whether or not they involved a policy issue. These groups include routine HOUSEKEEPING items, REBUDGETS, and GRANT RELATED items. New Adds, Reductions, or potentially controversial items are called out separately in the POLICY ISSUES section.

HOUSEKEEPING (no material provided except Attachment A)

These are technical adjustments that are the result of:

- Recent Board actions,
- Personnel reclassification/adjustments,
- Updated information or corrections of errors or omissions in the Approved Budget.

REBUDGETS (no material provided except Attachment A)

These are FY 2007-2008 expenditures or projects with dedicated funding that will not be completed by June 30th as originally planned. The remaining funding is therefore carried forward to complete the project or pay for the expense in the new fiscal year.

GRANT-RELATED (no material provided except Attachment A)

These adjustments are the result of revised grant notifications or final funding awards. Grant adjustments modify revenue and expense equally. In that they are self funding there is no impact on the General Fund.

POLICY ISSUES

The Board reviewed several policy issues at its June 18th work session. The issues reviewed were the five add packages summarized below totaling \$346,656. Two packages totaling \$103,057 involve the General Fund. The remaining three packages totaling \$243,599 are fully self-funding but involve adding FTE. These requests were approved and have been included in the final budget adoption order.

Add Packages – General Fund

Health & Human Services – Restore Public Health Info Services - \$98,240

When Public Health services were restored in the Proposed Budget to meet minimal public health authority levels the General Fund portion of the information services was mistakenly left out. This adjustment restores those dollars to ensure the Public Health programs continue to receive I.S. support. The General Fund offset is taken out of the service stabilization portion of the reserves.

Health & Human Services – Restore Maintenance of Effort Requirement for Veteran’s Services - \$4,817

The State of Oregon, Dept. of Military Affairs, has set the minimum or maintenance of effort (MOE) level of General Fund support that the County must spend in order to receive State Veteran’s Services Funding currently budgeted at \$137,000. The FY 08-09 budget, as approved, is \$4,817 dollars below the MOE level. This adjustment restores the \$4,817 dollars. The General Fund offset is taken out of the service stabilization portion of the reserves.

Add Packages – Special Revenue Fund

Health & Human Services – Restore Half-Time Veteran’s Services Position - \$61,752, 0.5 FTE Temp. Asst. Veteran’s Service Coordinator

Increased revenue from Eugene and Springfield totaling \$56,935, along with the \$4,817 from the General Fund discussed above, are used to restore a half-time temporary Assistant Veteran's Service Coordinator position. Other than the General Fund dollars, this restoration package is totally self-funded.

Health & Human Services – Restore Half-Time Human Services Commission Position - \$45,111, 0.5 FTE Temp. Program Service Coordinator (PSC)

Additional funding from the City of Eugene designated a 3.95% increase to the Eugene service contracts. These funds are also used to restore a half-time temporary PSC position to administer the contracts. This restoration package is totally self-funding.

Health & Human Services – Restore Positions for Maternal & Child Health Program - \$136,736, 1.57 FTE

This adjustment is totally self-funding using \$62,949 in revenue generated by the restored positions along with \$73,787 in Fund Balance. It restores a 0.80 FTE Community Service Worker, a 0.90 FTE Community Health Nurse, and corrects a 0.13 FTE error in the Proposed Budget to arrive at a net FTE increase of 1.57.

Children & Families – Restore Half-Time Resource Development Position - \$0, 0.5 FTE

The Department of Children & Families would like to adjust their budget by transferring \$24,385 in Youth Involvement revenue from their Community Mobilization program to their Strategic Development program to fully cover the second half of a Resource Development position funded in the General Fund by the Budget Committee. This adjustment brings the position to full time at no additional cost to the General Fund.

SUMMARY

All adjustments are self-funding, have offsetting reductions, or there is sufficient other revenue to cover the costs.

LIST OF CONTRACTS (Attachment B)

Lane Manual 21.145(1) (l) permits the County Administrator to execute contracts that are specifically listed as part of the annual budget adoption order. Attachment B constitutes the required list. The list includes new contracts and amendments and indicates the type of contract (revenue, expense, billing authority, or reciprocal).

INTERGOVERNMENTAL AGREEMENTS/DUES (Attachment C)

The list of Intergovernmental Agreements, Dues, and Association Costs has traditionally been approved as a separate agenda item. This list has already been reviewed and approved by the budget committee, and was further revised by the Board at the June 18th work session. The list is included as Attachment C for

Board approval in a manner similar to the List of Contracts contained in Attachment B.

WORKSHEET OF BUDGET CHANGES APPROVED BY THE BUDGET COMMITTEE (Attachment D)

A summary of budget changes approved by the Budget Committee is attached to complete the record in explaining all adjustments from the Proposed to the Adopted Budget.

DISCRETIONARY IMMUNITY EXHIBIT (Attachment E)

A chronological summary of the decision-making process engaged in by the Board of Commissioners during which it received information and deliberated, considered the recommendations of the County department directors and County Administrator, weighed and evaluated the County's ability to fund and provide services, the benefits and risks to citizens, the statutory duties of the County, and the programs effectiveness.

F. Alternative/Options

At the time of Adoption, the Board may choose to make adjustments to the budget. The only limitations are that:

- 1) Changes in any single fund cannot exceed \$5,000 or a 10 percent increase, whichever is greater, and
- 2) Tax levies may not be certified in an amount greater than what was approved by the Budget Committee.

IV. RECOMMENDATION

County Administration budget staff recommends the Board adopt the budget as presented, which includes the attached adjustments, contracts and intergovernmental dues/agreements previously approved by the Board in work session. It also includes the new Discretionary Immunity Exhibit in Attachment E.

If the Board chooses to make additional adjustments to the budget, staff will prepare a revised Order for the Board Chair's signature.

V. TIMING/IMPLEMENTATION

Final adoption must be completed prior to July 1, 2008, in order for the County to have the spending authority for the new fiscal year.

VI. FOLLOW-UP

Upon final adoption, staff will prepare the forms required by ORS 294 and distribute accordingly.

VII. ATTACHMENTS

Board Order: Adopted Budget Resolution and Order

Attachment A: Adjustments to the Approved FY 2008-09 Budget

Attachment B: FY 2008-2009 List of New and Amended Contracts

Attachment C: List of Intergovernmental Agreements, Dues, & Assoc. Costs

Attachment D: Adjustments to the Proposed FY 2008-09 Budget (as approved by
the Budget Committee)

Attachment E: Discretionary Immunity Exhibit

IN THE BOARD OF COUNTY COMMISSIONERS OF LANE COUNTY, OREGON

**RESOLUTION & ORDER) IN THE MATTER OF ADOPTING THE
) 2008-2009 LANE COUNTY BUDGET, MAKING
) APPROPRIATIONS AND LEVYING TAXES**

WHEREAS, the Lane County Budget Committee reviewed and approved the FY 2008-2009 budget document for Lane County on May 22, 2008; and

WHEREAS, after due notice, a public hearing on the FY 2008-2009 budget document was held at 9:00 a.m., in the Board of Commissioners' Conference Room, Lane County Courthouse on June 25, 2008; and

WHEREAS, the Board having fully considered the Lane County Budget Committee's recommendations and the matters discussed at the public hearing; and

WHEREAS, the recommended adjustments to the Approved FY 2008-2009 Budget described in Attachment A were reviewed by the Board at its June 18, 2008 work session and were approved for incorporation into this order; and

WHEREAS, Attachment D is a summary of all changes made to the Proposed Budget including approved Budget Committee adds, reductions and technical adjustments; and

WHEREAS, Attachment E is a chronological summary of the decision-making process engaged in by the Board of Commissioners during which it received information and deliberated, considered the recommendations of the County department directors and County Administrator, weighed and evaluated the County's ability to fund and provide services, the benefits and risks to citizens, the statutory duties of the County, and the programs effectiveness; and

WHEREAS, the Board believes that the FY 2008-2009 budget reflects the best available policy and program choices to achieve the greatest public good and the least private injury; now therefore

IT IS HEREBY ORDERED that the FY 2008-2009 budget for Lane County is hereby adopted; and be it further

ORDERED that having conducted the deliberations reflected in Attachment E, the Board hereby adopts Attachment E and the information received throughout that process as findings in support of this budget; and be it further

ORDERED that the dollar amounts as set forth below are hereby appropriated and the FTE allocations established for the fiscal year beginning July 1, 2008, for the purposes shown below:

	<u>Appropriation</u>	<u>Auth. FTE</u>
<u>GENERAL FUND 124</u>		
Youth Services	7,899,532	53.38
District Attorney	8,019,879	64.00
Public Safety	33,245,798	229.80
Assessment & Taxation	6,404,984	60.00
Health & Human Services	2,766,099	0.00
County Administration	2,504,120	18.00
County Counsel	1,091,514	8.00
Management Services	7,246,669	52.80
Human Resources	1,920,325	17.00
General Expense		
Materials & Services	278,231	
Debt Service	40,000	
Fund Transfers	1,857,158	
Operational Contingency	<u>13,755,752</u>	
Total	15,931,141	0.00
 Total General Fund 124	 87,030,061	 502.98
 <u>PARKS AND OPEN SPACES FUND 216</u>		
Public Works	3,077,117	14.00
Unappropriated Reserves	42,585	
Total Parks and Open Spaces Fund 216	3,119,702	14.00
 <u>LAW LIBRARY FUND 222</u>		
County Counsel	517,818	2.00
 <u>GENERAL ROAD FUND 225</u>		
Public Safety	552,484	3.00
Public Works	78,134,491	204.50
Management Services	243,509	3.00
Total General Road Fund 225	78,930,484	210.50
 <u>LIQUOR LAW ENFORCEMENT FUND 231</u>		
District Attorney	76,000	0.00
 <u>PUBLIC LAND CORNER PRESERVATION FUND 240</u>		
Public Works	1,094,236	0.00
Unappropriated Reserves	2,764	
Total Pub. Land Corner Pres. Fund 240	1,097,000	0.00

COUNTY SCHOOL FUND 241

General Expense

Materials & Services 513,350 0.00

COUNTY CLERKS FUND 244

Management Services 182,361 0.00

WORKFORCE PARTNERSHIP FUND 249

Workforce Partnership 3,150,473 36.00

TITLE III PROJECTS FUND 250

General Expense

Materials & Services 95,646

Operational Contingency 1,075,534

Total 1,171,180 0.00

SPECIAL REVENUE FUND 260

Youth Services 2,367,568 14.59

District Attorney 782,711 6.00

Justice Courts 4,101,493 11.95

Public Safety 13,763,416 90.80

Children & Families 3,306,141 9.02

Public Works 373,269 0.00

County Administration 402,566 2.00

Management Services 241,541 0.00

General Expense

Materials & Services 3,902,694

Capital Expenses 50,000

Fund Transfers 2,166,575

Operational Contingency 4,179,087

Total 10,298,356 0.00

Total Special Revenue Fund 260 35,637,061 134.36

ANIMAL REGULATION AUTHORITY FUND 283

Health & Human Services 1,775,298 14.00

INTERGOVERNMENTAL HUMAN SERVICES FUND 285

Health & Human Services 10,700,644 19.30

HEALTH & HUMAN SERVICES FUND 286

Health & Human Services 40,308,440 218.83

LANECARE FUND 287

Health & Human Services 26,681,220 9.17

FAIR BOARD COP DEBT SERVICE FUND 323

General Expense

Materials & Services	800	
Debt Service	625,128	
Reserves - Bonded Indebtedness	<u>102,601</u>	
Total	728,529	0.00

SPECIAL OBLIGATION BOND RETIREMENT FUND 333

General Expense

Materials & Services	950	
Debt Service	<u>1,075,060</u>	
Total	1,076,010	0.00

GENERAL OBLIGATION BOND RETIREMENT FUND 336

General Expense

Debt Service	<u>2,886,338</u>	
Total	2,886,338	0.00

CAPITAL IMPROVEMENT FUND 435

Management Services	10,009,182	0.00
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JUVENILE JUSTICE CENTER CONSTRUCTION FUND 454

General Expense

Materials & Services	28,143	
Capital Expenses	750,000	
Reserves - Future Projects	<u>3,249,857</u>	
Total	4,028,000	0.00

FAIR BOARD FUND 521

Fair Board	5,267,961	21.00
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SOLID WASTE DISPOSAL FUND 530

Public Works	39,334,190	79.31
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Unappropriated Reserves	2,000,000	
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Total Pub. Land Corner Pres. Fund 530	41,334,190	79.31
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CORRECTIONS COMMISSARY FUND 539

Public Safety	654,595	0.50
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REGIONAL INFORMATION SYSTEMS FUND 552

Regional Information Systems	11,102,219	36.75
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LAND MANAGEMENT FUND 570

Public Works	6,497,494	43.50
<u>SELF INSURANCE FUND 612</u>		
General Expense		
Materials & Services	2,522,738	
Operational Contingency	<u>2,720,253</u>	
Total	5,242,991	0.00
<u>EMPLOYEE BENEFIT FUND 614</u>		
General Expense		
Materials & Services	38,802,807	
Fund Transfers	2,322,333	
Operational Contingency	<u>1,789,771</u>	
Total	42,914,911	0.00
<u>PENSION BOND FUND 615</u>		
General Expense		
Materials & Services	2,164	
Debt Service	<u>4,930,435</u>	
Total	4,932,599	0.00
<u>MOTOR & EQUIPMENT POOL FUND 619</u>		
Public Safety	2,937,226	0.00
Public Works	<u>9,339,276</u>	22.00
Total Appropriations	12,276,502	22.00
Unappropriated Reserves	11,689,294	
Total Motor & Equip. Pool Fund 619	23,965,796	22.00
<u>INTERGOVERNMENTAL SERVICES FUND 627</u>		
Management Services	907,620	0.00
<u>PC REPLACEMENT FUND 653</u>		
Information Services	2,126,594	0.00
<u>INFORMATION SERVICES FUND 654</u>		
Information Services	8,016,397	51.00
<u>RETIREE BENEFIT TRUST FUND 714</u>		
General Expense		
Materials & Services	2,861,122	
Operational Contingency	<u>8,907,046</u>	
Total	11,768,168	0.00
Total Budget, All Funds	474,350,686	1,415.20

And be it further

ORDERED that no greater expenditure of public money shall be made for any specific purpose than the amount appropriated therefore, except as provided by law; and be it further

ORDERED that the Board of Commissioners of Lane County hereby levies the taxes provided for in the adopted budget at the rate of \$1.2793 per \$1,000 of assessed value for operations, and the amount of \$2,950,984 for bonds, and that these taxes are hereby levied upon all taxable property within the County as of 1:00 a.m. July 1, 2008.

The following allocation and categorization subject to the limits of section 11b, Article XI of the Oregon Constitution make up the above tax levies:

	General Government Limitation	Excluded from the Limitation
General Fund	\$1.2793/\$1,000	\$0
Juv. Just. Center Bond Retirement	\$0	\$2,950,984


And, be it further

ORDERED that the County Administrator is delegated authority to execute the necessary contract documents as described in Attachment B, 2008-2009 List of Contracts; and be it further

ORDERED that the County Administrator is delegated authority to execute the necessary contracts and intergovernmental agreements as described in Attachment C, Fiscal Year 2008-2009 Intergovernmental Agreements, Association and Membership Dues.

ADOPTED by the Lane County Board of Commissioners this 25th day of June, 2008.

Faye Stewart, Chair
Lane County Board of Commissioners

APPROVED AS TO FORM
Date 6/20/08 Lane County

OFFICE OF LEGAL COUNSEL

IN THE MATTER OF ADOPTING THE 2008-2009 LANE COUNTY BUDGET, MAKING
APPROPRIATIONS AND LEVYING TAXES

ATTACHMENT A

LANE COUNTY
ADJUSTMENTS TO THE APPROVED FY 2008-09 BUDGET

Fund	Department	Item No.	Adj. Type	Description of Adjustment	FTE Chng	Revenue Change	Expense Change	Net Effect On Fund	Package Ref.#
124 General Fund	Youth Services	1	TA	Adjust PERS Bond payments to reflect changes in salaries as a result of budget committee add backs.	0.00	0	(1,379)	(1,379)	817
				Net Dept. Change	0.00	0	(1,379)	(1,379)	
	District Attorney	2	TA	Adjust FTE to match actual restoration as a result of Road Fund/General Fund swap with City of Eugene. Funds appropriated by budget committee.	1.00	0	0	0	740
		3	TA	Net zero adjustments to reconcile staff changes made after proposed budget submitted; decrease FTE by 1.0 to correct error in earlier stage of budget when funding, but not FTE, was removed.	(1.00)	0	0	0	741
		4	TA	Adjust PERS Bond payments to reflect changes in salaries as a result of budget committee add backs.	0.00	0	(15,978)	(15,978)	817
				Net Dept. Change	0.00	0	(15,978)	(15,978)	
	Public Safety	5	TA	Correction to FTE following budget committee add backs. This adjustment brings FTE back in line with what department entered.	(2.60)	0	0	0	825
		6	TA	Adjust PERS Bond payments to reflect changes in salaries as a result of budget committee add backs.	0.00	0	16,143	16,143	817
				Net Dept. Change	(2.60)	0	16,143	16,143	
	Assessment & Taxation	7	TA	Adjust PERS Bond payments to reflect changes in salaries as a result of budget committee add backs.	0.00	0	(14,385)	(14,385)	770
				Net Dept. Change	0.00	0	(14,385)	(14,385)	
	Health & Human Svcs	8	RSTR	Restore general fund to Public Health for information services needed to support program restored in County Administrator changes to the proposed budget.	0.00	0	98,240	98,240	770
		9	AD	Add \$4,817 in general fund to Vet Services to meet maintenance of effort requirement in contract with State of Oregon.	0.00	0	4,817	4,817	765
				Net Dept. Change	0.00	0	103,057	103,057	
	County Admin	10	RB	Carryover of \$1,900 budgeted to Lane County Committee for Advancement of Human Rights in FY 07-08. Due to reformation of committee not occurring until June, 2008, funds not expended. It is anticipated that funds will be used for training of new members in FY 08-09.	0.00	1,900	1,900	0	826
		11	TA	Adjust PERS Bond payments to reflect changes in salaries as a result of budget committee add backs.	0.00	0	(6,849)	(6,849)	817
		12	TA	Restore 1.0 FTE which was inadvertently eliminated twice for Asst. County administrator position.	1.00	0	0	0	827
				Net Dept. Change	1.00	1,900	(4,949)	(6,849)	
	County Counsel	13	TA	Adjust PERS Bond payments to reflect changes in salaries as a result of budget committee add backs.	0.00	0	(3,511)	(3,511)	817
				Net Dept. Change	0.00	0	(3,511)	(3,511)	

ATTACHMENT A

LANE COUNTY
ADJUSTMENTS TO THE APPROVED FY 2008-09 BUDGET

Fund	Department	Item No.	Adj. Type	Description of Adjustment	FTE Chng	Revenue Change	Expense Change	Net Effect On Fund	Package Ref #
	Management Services	14	TA	Adjust PERS Bond payments to reflect changes in salaries as a result of budget committee add backs.	0.00	0	(13,571)	(13,571)	817
				Net Dept. Change	0.00	0	(13,571)	(13,571)	
	Human Resources	15	TA	Adjust PERS Bond payments to reflect changes in salaries as a result of budget committee add backs.	0.00	0	(5,554)	(5,554)	817
				Net Dept. Change	0.00	0	(5,554)	(5,554)	
	General Expense	16	TA	Balance the general fund due to increases for Vets maintenance of effort and Public Health IS costs are offset by reducing the Service Stabilization Reserve by \$57,973.	0.00	0	(57,973)	(57,973)	823
				Net Dept. Change	0.00	0	(57,973)	(57,973)	
				Net General Fund Change from Approved Budget	(1.60)	1,900	1,900	0	
216	Parks & Open Space Fund	17	RB	State Parks Grant awarded, but no funds will be received until FY 08-09. General Construction expenses for FY 07-08 for Armitage Campground also rebudgeted.	0.00	219,500	219,500	0	784
				Net Fund Change from Approved Budget	0.00	219,500	219,500	0	
225	Road Fund	18	RB	Rebudget for Cost Accounting project portion budgeted in FY 07-08 now expected in FY 08-09. Increase DP Supplies and Fund Balance to reflect carryover into FY 08-09.	0.00	250,000	250,000	0	795
		19	RB	Rebudget for North Delta Project work that has been delayed to FY 08-09. Increase Fund Balance and Shop Maintenance to reflect project delay.	0.00	200,000	200,000	0	796
		20	TA	Board Order 08-6-18-1 approved the addition of two FTE for the Integrated Vegetation Management program.	2.00	0	0	0	829
				Net Fund Change from Approved Budget	2.00	450,000	450,000	0	
231	Liquor Law Enforcement Fund	21	TA	Increase revenue to match projections of \$36,000 annually; increase contingency to balance fund	0.00	4,000	4,000	0	807
				Net Fund Change from Approved Budget	0.00	4,000	4,000	0	
260	Special Revenue SubFund - Youth Svcs	22	TA	Increase revenue for award of additional \$50,000 in Video Lottery Funds per Board Order No. 08-5-14-9. Increase contract for teachers at MLK, Jr., Ed Ctr, increase support services for youth with educational services and costs; increase for Alcohol & drug and mental health services for youth in MLK, Jr., Ed Ctr.	0.00	50,000	50,000	0	822
				Net Sub-Fund Change from Approved Budget	0.00	50,000	50,000	0	

ATTACHMENT A

LANE COUNTY
ADJUSTMENTS TO THE APPROVED FY 2008-09 BUDGET

Fund	Department	Item No.	Adj. Type	Description of Adjustment	FTE Chng	Revenue Change	Expense Change	Net Effect On Fund	Package Ref #
262 Special Revenue Subfund - Justice Courts	Justice Courts	23	TA	Increase court fine revenue and increase intrafund transfer to Public Safety to fully fund traffic safety team.	0.00	74,839	74,839	0	815
Net Sub-Fund Change from Approved Budget					0.00	74,839	74,839	0	
263 Special Revenue Subfund - Public Safety	Public Safety	24	TA	Increase revenue \$74,839 due to increase in traffic fines and add 1.0 FTE to fully fund sergeant and half-time BLM deputy to fully staff traffic team. Increase vehicle replacement for three Crown Vics which were not originally budgeted due to three vacant positions now filled.	1.00	74,839	74,839	0	790
		25	TA	Correct FTE due to error on SOS form #41 approved by budget committee. Funding was not enough to fund more than 1.0 FTE Parole Officer.	(0.50)	0	0	0	811
Net Sub-Fund Change from Approved Budget					0.50	74,839	74,839	0	
265 Special Revenue Subfund - Children & Families	Children & Families	26	RSTR	Restore .50 FTE for Resource development position to be funded with existing funds within Community Mobilization. This is the other half of the resource development position restored by the budget committee.	0.50	0	0	0	801
Net Sub-Fund Change from Approved Budget					0.50	0	0	0	
Net Special Revenue Fund Change from Approved Budget					1.00	199,678	199,678	0	
283 Animal Regulation Authority Fund	Health & Human Svcs	27	TA	Adjust revenue & expenditures in self-funded portion of Animal Control. Increase license revenue to meet projections; increase revenue with City of Springfield following restoration of Animal Services.	0.00	50,197	50,197	0	779
Net Fund Change from Approved Budget					0.00	50,197	50,197	0	
285 Inter-governmental Human Services Fund	Health & Human Svcs	28	AD	Increase general fund contribution by \$4,817 to maintain maintenance of effort required by contract with State. Add .5 Temp Assistant Veterans Services Coordinator using one time funds from City of Eugene and \$20,000 in revenue from Crisis, Food, Shelter, Health Reliance.	0.50	61,752	61,752	0	765
		29	AD	Additional funding increase to Eugene Service contracts; Restore .5 Temp FTE Program Services Coordinator position.	0.50	45,111	45,111	0	766
Net Fund Change from Approved Budget					1.00	106,863	106,863	0	

ATTACHMENT A

LANE COUNTY
ADJUSTMENTS TO THE APPROVED FY 2008-09 BUDGET

Fund	Department	Item No.	Adj. Type	Description of Adjustment	FTE Chng	Revenue Change	Expense Change	Net Effect On Fund	Package Ref #
286	Health & Human Services Fund	30	TA	Adjust FTE to match FY 07-08 ending FTE. Increase Title support \$41,818 additional Mental Health Wrap funds; increase beginning fund balance, contribution from HSC for the applicant contribution to the HRSA grant.	1.63	81,493	81,493	0	730
		31	TA	Funding of temporary positions - FTE already authorized but not funded. Adjust intrafund transfer to Admin due to movement of Parole & Probation to Sheriff's Office. Adjust purchased insurance and PERS bond in Admin & Supervision and Treatment programs.	0.00	(205,064)	(205,064)	0	778
		32	GR	Increase revenue and expenses due to additional amendments to Mental Health grant. Increasing fund balance from Cascade Region to cover additional expense for Jeep purchased in 07-08.	0.00	114,444	114,444	0	780
		33	RSTR	Restore Information Service costs for restored Public Health Program following County Administrator changes to the proposed budget.	0.00	98,240	98,240	0	770
		34	RX	Eliminate position Nurse Practitioner (50381) and Mental Health Associate (50271) and moving an existing position and to match state revenue.	(2.00)	(186,551)	(186,551)	0	777
		35	AD	Restoring position 47480 .80 FTE (Community Service Worker), Position 15471 1.0 FTE (Community Health Nurse), but reducing Position 36060 .10 FTE (Community Health Nurse) making correction to BRASS to balance to prior submission and adding the revenue that these positions will generate along with revenue from a March of Dimes grant and adding fund balance carryover.	1.57	136,736	136,736	0	782
		36	TA	Eliminate position 14302 Admin Analyst 1.0, Restored Position 34170, .15 FTE back to 1.0 FTE. Remaining .15 FTE adjustment to balance with BRASS missed in prior submission.	(0.70)	(1,146)	(1,146)	0	781
				Net Fund Change from Approved Budget	0.50	38,152	38,152	0	
570	Land Management Fund	37	TA	Correct error in budget preparation process - Step-down budget adjustment carried forward to proposed regarding Planning and Zoning fees. This change restores the fees approved by the Commissioners in BO 08-5-14-10 and restores the 2.0 FTE funded by those fees.	2.00	158,555	158,555	0	753
		38	TA	Remove Title 3 funding inadvertently not removed when preparing the No Renewal Budget, reduce reserves to balance.	0.00	(55,000)	(55,000)	0	774
				Net Fund Change from Approved Budget	2.00	103,555	103,555	0	
619	Motor & Equipment Pool Fund	39	RB	Rebudget for Waste Management tractor ordered May, 2008, delivery expected fall, 2009.	0.00	90,635	90,635	0	788
				Net Fund Change from Approved Budget	0.00	90,635	90,635	0	

ATTACHMENT A

LANE COUNTY
ADJUSTMENTS TO THE APPROVED FY 2008-09 BUDGET

Fund Information	Department	Item No.	Adj. Type	Description of Adjustment	FTE Chng	Revenue Change	Expense Change	Net Effect On Fund	Package Ref #
654 Information Services Fund	Information Svcs	40	TA	Prepayment from Management Services for Microsoft Office Sharepoint project. \$79,000 to be expended in FY 08-09. Adjust capital project balance due to reallocation of IS between departments following budget committee changes.	0.00	136,841	136,841	0	819
		41	RSTR	Restore salary, benefit & material and services expenses associated with 2 positions (33000 & 18981) needed to meet needs of departments following add backs by Budget Committee. FTE was still in proposed budget - just unfunded. Increase revenue to include Economic Development award of \$82,702 per Board Order 08-5-14-9 and increase software purchase expenses for Elections & Deeds & Records, put in department budget in CAO phase of proposed budget and now added here.	0.00	375,876	375,876	0	820
Net Fund Change from Approved Budget					0.00	512,717	512,717	0	
Total All Funds					4.90	1,777,197	1,777,197	0	

New Contracts					
Contractor Name	Contract Title	Type	Amount	Begin Date	End Date
ASSESSMENT & TAXATION					
Manatron	Ascend/Proval Services (software)	E	\$120,000	8/1/2008	7/31/2009
State of Oregon, Department of Administration Services	Tax Statement Printing/Postage	E	\$100,000	7/31/2008	6/30/2009
HEALTH & HUMAN SERVICES					
Blachly Lane Electric Co-op	LIEAP Vendor Large	E	\$100,000	10/1/2008	9/30/2011
Central Lincoln PUD	LIEAP Vendor Large	E	\$550,000	10/1/2008	9/30/2011
ElderHealth & Living Corporation	Mental Health Services	B	\$1,212,634	7/1/2008	6/30/2011
Emerald PUD	LIEAP Vendor Large	E	\$550,000	10/1/2008	9/30/2011
Emergence	Problem Gambling Treatment	E	\$1,221,129	7/1/2008	6/30/2011
Eugene Water & Electric Board	EWEB Customer Care	R	\$2,500,000	10/1/2008	9/30/2011
Eugene Water & Electric Board	LIEAP Vendor Large	E	\$1,800,000	10/1/2008	9/30/2011
Genoa Health Care LLC	Pharmacy Services	E	\$500,000	7/1/2008	12/31/2008
Halfway House Services, Inc.	Mental Health Services	B	\$382,210	7/1/2008	6/30/2011
Jasper Mountain	Mental Health Child Crisis	E	\$440,000	7/1/2008	6/30/2009
Lane Electric Co-op	LIEAP Vendor Large	E	\$720,000	10/1/2008	9/30/2011
Laurel Hill Center	Mental Health Services	B	\$388,483	7/1/2008	6/30/2009
Laurel Hill Center	MH Supported Housing	E	\$236,503	1/1/2008	6/30/2009
Looking Glass	Station 7 - At Risk Youth	E	\$300,000	7/1/2008	6/30/2009
NW Natural	LIEAP Vendor Large	E	\$360,000	10/1/2008	9/30/2011
Oregon Criminal Justice Comm	Drug Court Treatment Services	R	\$147,080	7/1/2008	6/30/2009
PacifiCorp	LIEAP Vendor Large	E	\$700,000	10/1/2008	9/30/2011
Shangri-La Corporation	Mental Health Residential	B	\$641,251	7/1/2008	6/30/2009
ShelterCare	Mental Health Services	B	\$3,024,136	7/1/2008	6/30/2009
ShelterCare	Mental Health Crisis Respite	E	\$426,805	7/1/2008	6/30/2009
Sheltercare	Shankle Safe Haven	E	\$377,328	1/1/2009	12/31/2009
Sheltercare	Royal Avenue Safe Haven	E	\$187,248	2/1/2009	1/31/2010
South Lane Mental Health	Mental Health Services	B	\$348,889	7/1/2008	6/30/2009
Springfield Utility Board	LIEAP Vendor Large	E	\$1,560,000	10/1/2008	9/30/2011
State of Oregon, Department of Human Services	Managed Mental Health	R	\$21,000,000	1/1/2009	12/31/2009
State of Oregon, Department of Human Services	Medicade Administration	R*	\$803,000	7/1/2008	6/30/2013*
State of Oregon, Department of Human Services	Public Health	R	\$2,528,709	7/1/2008	6/30/2009
State of Oregon, Department of Human Services	Oregon Immunization Program	*	non financial	7/1/2008	6/30/2099*
State of Oregon, Department of Human Services	Babies First TCM Enrollment Agreement	*	non financial	7/1/2008	6/30/2099*
INFORMATION SERVICES					
LCOG	Telephone Services	E	\$165,754	7/1/2008	6/30/2009
LCOG	GIS/CPA Agreement	E	\$146,003	7/1/2008	6/30/2009
Regional Executive Group	RIS Partner Services Agreement	R	\$7,743,287	7/1/2008	6/30/2009

New Contracts					
Contractor Name	Contract Title	Type	Amount	Begin Date	End Date
PUBLIC WORKS					
City of Eugene	Guardrail Services	REC	up to 100,000 exp up to 100,000 rev	7/1/2008	6/30/2011
City of Eugene	Street Light & Traffic Signal Maintenance	REC	up to 100,000 exp up to 100,000 rev	7/1/2008	6/30/2011
SHERIFF'S OFFICE					
City of Creswell	Law Enforcement	R	\$367,076	7/1/2008	6/30/2009
City of Eugene	Inmate Housing	R	\$641,232	7/1/2008	6/30/2009
City of Springfield	Inmate Housing	R	\$200,385	7/1/2008	6/30/2009
City of Veneta	Law Enforcement	R	\$666,138	7/1/2008	6/30/2009
Lane Community College	Inmate Education	E	\$163,894	7/1/2008	6/30/2009
Marine Board	Marine LE/Safety	R	\$466,904	7/1/2008	6/30/2009
State of Oregon, Department of Transportation	Inmate Road Crew	R	\$160,000	7/1/2008	6/30/2009
State of Oregon, Parks & Recreation Department	ATV Dunes Grant	R	\$110,000	7/1/2008	6/30/2009
YOUTH SERVICES					
Center for Family Development	Psychological Services	E	\$120,000	7/1/2008	6/30/2009
Lane Education Service District	Educational Services	E	\$350,000	7/1/2008	6/30/2009
Lane Workforce Partnerships	Workforce Investment Act	R	\$118,800	7/1/2008	6/30/2009
Looking Glass	Pathways Services	E	\$128,481	7/1/2008	9/30/2008
Oregon Youth Authority	Lease of space at JJC	R	\$120,000	7/1/2008	6/30/2011
State of Oregon	Behaviorial Rehabilitative Svc	R	\$1,012,875	7/1/2008	6/30/2009

- * Contract extends beyond three years
- R Revenue contract
- E Expense Contract
- B Billing Authority
- REC Reciprocal

Amendments							
Contractor Name	Contract Title	Type	Amendment Amount	New Total	As Amended		
					Begin Date	End Date	
HEALTH & HUMAN SERVICES							
Albertina Kerr Center	LaneCare Provider	B	\$100,000	\$200,000	1/1/2008	12/31/2010	
Benson Health Clinic	LaneCare Provider	B	\$120,000	\$338,080	3/1/2007	12/31/2009	
Catholic Community Services	Case Mgmt/Teen Parents	E	\$109,656	\$219,312	7/1/2007	6/30/2009	
Catholic Community Services	Housing Scholarships	E	\$71,465	\$214,395	2/1/2007	1/31/2010	
Catholic Community Services	Scattered Site Housing/Latinos	E	\$124,783	\$249,566	7/1/2007	6/30/2009	
Center for Family Development	LaneCare Provider	B	\$1,251,200	\$3,617,226	1/1/2007	12/31/2009	
Center for Family Development	Co-occurring Treatment	E	\$100,000	\$300,000	9/1/2007	8/31/2009	
Child Center	LaneCare Provider	B	\$1,797,600	\$5,262,172	1/1/2007	12/31/2009	
Christie School	LaneCare Provider	B	\$300,000	\$600,000	1/1/2008	12/31/2010	
Churchill, Libby	Nurse Practitioner	E	\$62,353	\$122,193	7/1/2007	6/30/2010	
City of Eugene	Mental Health Services	R	\$100,000	\$300,000	7/1/2006	6/30/2009	
Coos & Curry Counties	Mutual Aid Agreement	*	non financial		10/12/2005	6/30/2099*	
HIV Alliance	Dental Care - CHCLC	R	\$100,000	\$248,160	3/1/2007	8/31/2009	
Lane Education Service District	Prevention - Schools	E	\$97,000	\$291,000	7/1/2007	6/30/2009	
Laurel Hill Center	LaneCare Provider	B	\$1,005,500	\$2,977,386	1/1/2007	12/31/2009	
Looking Glass	Addiction Distorder Treatment	E	\$66,579	\$198,150	7/1/2007	6/30/2010	
Looking Glass	LaneCare Provider	B	\$1,416,679	\$4,261,782	1/1/2007	12/31/2009	
Mainstream Housing	Developmental Disability Housing	E	\$95,623	\$191,246	7/1/2007	6/30/2009	
Morrison Child and Family Services	LaneCare Provider	B	\$50,000	\$100,000	1/1/2008	12/31/2010	
OCHIN	Practice Management CHCLC	E	\$110,000	\$416,733	3/1/2004	1/1/2009	
Options Counseling Services	LaneCare Provider	B	\$1,850,125	\$5,380,687	1/1/2007	12/31/2009	
Oregon Family Support Network	Family Liaison - Systems Change Initiative	E	\$75,000	\$150,000	1/1/2008	12/31/2009	
Oregon Family Support Network	Family Support Services	E	\$48,740	\$157,170	10/1/2006	9/30/2009	
Oregon Judicial Department	Community Corrections - DOMC	E	-\$396,000	\$396,000	7/1/2007	6/30/2009	
Oregon Psychiatric Partners	LaneCare Provider	E	\$159,100	\$465,860	1/1/2007	12/31/2009	
OSLC Community Programs	LaneCare Provider	B	\$453,100	\$1,239,732	1/1/2007	12/31/2009	
PeaceHealth Counseling	LaneCare Provider	B	\$95,160	\$296,696	1/1/2007	12/31/2009	
PeaceHealth Oregon Region	Emergency Psych Evaluation	E	\$185,000	\$370,000	7/1/2007	6/30/2010	
PeaceHealth Oregon Region	LaneCare Provider	B	\$679,300	\$2,180,126	1/1/2007	12/31/2009	
PeaceHealth Oregon Region	Acute Hospitalization	E	\$2,100,000	\$5,700,000	1/1/2007	12/31/2009	
Performance Health Technology	Third Party Administrator	E	\$422,600	\$845,200	1/1/2008	12/31/2009	
Quality Medical Transcription	Transcription Services	E	\$100,000	\$320,000	7/1/2006	6/30/2009	
Relief Nursery	LaneCare Provider	E	\$73,150	\$242,924	1/1/2007	12/31/2009	
SAFE, Inc.	LaneCare MH services	E	\$128,300	\$256,600	1/1/2008	12/31/2009	
SAFE, Inc.	LaneCare Provider	B	\$228,000	\$805,926	1/1/2007	12/31/2009	
SCAR/Jasper Mountain	LaneCare Provider	B	\$983,200	\$2,987,100	1/1/2007	12/31/2009	
Secure Transportation	Mental Health Transportation	E	\$45,000	\$135,000	7/1/2006	6/30/2009	
ShelterCare	LaneCare Provider	B	\$1,211,470	\$3,186,620	1/1/2007	12/31/2009	
Sheltercare	Homeless Prevention - City of Eugene	E	\$50,000	\$100,000	7/1/2007	6/30/2009	
Sheltercare	Emergency Shelter/Eugene Springfield	E	\$38,626	\$698,200	2/1/2007	6/30/2009	
South Lane Mental Health	LaneCare Provider	B	\$739,300	\$2,091,078	1/1/2007	12/31/2009	
Southern Oregon Adolescent Treatment	LaneCare Provider	B	\$100,000	\$200,000	1/1/2008	12/31/2010	
State of Oregon, Department of Human Services	FPEP	*	non financial		7/1/2005	6/30/2099*	
Sulliger, Nancy	Nurse Practitioner	B	\$83,615	\$162,242	7/1/2007	6/30/2010	
Trillium Family Services	LaneCare Provider	B	\$225,000	\$450,000	1/1/2008	12/31/2010	
Vergamini, Jerome	Psychiatric Services	E	\$96,030	\$280,350	7/1/2006	6/30/2009	
WhiteBird	Mental Health Services	E	\$340,762	\$681,524	7/1/2007	9/30/2010	
WhiteBird	PATH Homeless Grant	E	\$59,960	\$162,640	10/1/2006	6/30/2009	
WhiteBird	LaneCare Provider	B	\$38,000	\$100,006	1/1/2007	12/31/2009	
Willamette Family Treatment	LaneCare Provider	B	\$88,300	\$321,526	1/1/2007	12/31/2009	
Willamette Valley Psychiatric Medicine	LaneCare Provider	B	\$50,000	\$175,000	3/1/2007	12/31/2009	

Amendments						
Contractor Name	Contract Title	Type	Amendment Amount	New Total	As Amended	
					Begin Date	End Date
INFORMATION SERVICES						
Wintellect	AIRS Conversion Professional Services	E	\$420,101	\$3,416,489	2/9/2007	1/31/2010
SHERIFF'S OFFICE						
City of Eugene	Inmate Road Crew	R	\$164,000	\$294,312	7/1/2007	6/29/2009
Emergence	Offender Outpatient Treatment	E	\$265,559	\$503,565	7/1/2007	6/30/2009
YOUTH SERVICES						
City of Eugene	Youth Work Crew	R*	\$58,000	275000	7/1/2004	6/30/2009*
OSLC Community Partners	Treatment Foster Care	E	\$135,070	\$368,600	10/1/2006	6/30/2009

- * Contract extends beyond three years
- R Revenue contract
- E Expense Contract
- B Billing Authority
- REC Reciprocal

FY 08-09 Adopted Budget

Attachment C

Intergovernmental Agreements, Dues, and Association Costs

Agency / Association	FY 05-06 Adjust Budget	FY 06-07 Adjust Budget	FY 07-08 Current Budget	FY 08-09 Adopted Budget	Funding Breakdown		
					Disc. Gen Fund	Road Fund	Video Lottery
Lane Council of Gov. Dues	77,405	83,349	86,634	44,617	0	0	44,617
Assoc. Oregon Counties (AOC) Total	85,818	86,818	82,640	0	0	0	0
- Association Dues	45,012	46,587	42,221	0	0	0	0
- Public Lands Dues	15,231	15,231	15,419	0	0	0	0
- Subcomm. on Fed. Forest Issues	25,000	25,000	25,000	0	0	0	0
Assoc. Or. Counties - Video Lottery Defense	0	2,499	2,996	3,086	0	0	3,086
Council of Forest Trust Lands	3,696	3,696	2,989	0	0	0	0
Council of Forest Trust Lands - Legal Fees	0	10,000	10,000	0	0	0	0
Local Government Boundary Commission	22,742	23,538	23,538	0	0	0	0
Oregon Coastal Zone Mgmt Assoc.	8,500	8,500	8,500	8,500	0	0	8,500
East Lane Soil & Water Conser. Dist.	13,380	13,848	13,380	13,380	0	0	13,380
National Assoc. of Counties Dues (NACO)	6,047	6,259	6,478	0	0	0	0
Lane Regional Air Protection Authority	101,541	113,151	116,447	0	0	0	0
Cascade Pacific RC & D	400	400	400	400	0	0	400
Metropolitan Partnership	100,000	100,000	100,000	100,000	0	0	100,000
O&C Membership Dues	40,097	40,097	40,097	0	0	0	0
O&C Legal Dues	7,500	7,500	7,500	0	0	0	0
Metro Cable Television	58,218	60,838	63,576	65,483	0	0	65,483
Cascadia Task Force/So. Will. Res. Corridor	995	995	995	995	0	0	995
Food for Lane County - Grass Roots Garden	1,000	2,000	1,000	0	0	0	0
Unallocated Contingency	0	0	0	0	0	0	0
TOTAL	526,763	563,488	567,170	236,461	65,483	0	170,978
		Increase	3,682	(330,709)			
		from Current	0.65%	-58.31%			

LANE COUNTY
ADJUSTMENTS TO THE PROPOSED FY 2008-09 BUDGET

Fund	Department	Item No.	Adj. Type	Description of Adjustment	FTE Chng	Revenue Change	Expense Change	Net Effect On Fund	Package Ref #
124 General Fund	Gen Expense	1	AD	Payments to the General Fund from the Cities of Eugene (\$4.5 million) and Springfield (\$250,000) in return for a swap of Road Fund dollars. These are discretionary revenues	0.00	4,750,000	0	(4,750,000)	802
		2	AD	Increase Reserves by total of \$780,682. \$1,633,408 reduction spent by Budget Committee and \$2,414,090 of City of Eugene swap reserved for FY 09-10.	0.00	0	780,682	780,682	803
		3	AD	Transfer surplus revenue from Justice Courts resulting from Traffic Team operations. This new revenue is as a result of the budget committee approving the addition of 5 new resident traffic team officers around the county.	0.00	355,000	0	(355,000)	805
		4	RDX	Transfer to Children & Families for restoration of .50 FTE in Resource Development position.	0.00	0	55,735	55,735	804
Net Dept. Change					0.00	5,105,000	836,417	(4,268,583)	
124 General Fund	Youth Services	5	RSTR	Restoration of residential alcohol & drug treatment for Youth (previous provider: Pathways)	0.00	274,488	623,488	349,000	792
		6	RSTR	Restoration of Intensive day treatment for 60 youth as part of Rd Fd/Gen Fd swap with City of Eugene.	0.00	0	221,000	221,000	793
		7	RSTR	Restoration of Phoenix Program as par tof Rd Fd/Gen Fd swap with City of Eugene.	6.90	498,000	973,000	475,000	785
Net Dept. Change					6.90	772,488	1,817,488	1,045,000	
124 General Fund	District Attorney	8	RSTR	Restore Drug Court which includes 1.0 FTE Attorney and related Materials & Services costs. Use of reserves by Budget Committee to cover cost.	1.00	0	105,252	105,252	731
		9	RSTR	Restore 2 District Attorneys & 2 secretary positions for prosecution of Non-Person felony prosecution. Part of Rd Fd/Gen Fd swap with City of Eugene. Revenue increased to show increase in state funding. Decrease transfer from Liquor	4.00	65,025	515,025	450,000	735
		10	RSTR	Transfer \$70,226 of funds from Liquor Law Enforcement Fund and restore \$20,000 from UofO Prosecution Clinic revenue to restore Deputy District Attorney 1 position.	1.00	90,226	90,226	0	687
Net Dept. Change					6.00	155,251	710,503	555,252	

LANE COUNTY
ADJUSTMENTS TO THE PROPOSED FY 2008-09 BUDGET

Fund	Department	Item No.	Adj. Type	Description of Adjustment	FTE Chng	Revenue Change	Expense Change	Net Effect On Fund	Package Ref #		
124 General Fund	Public Safety	11	RSTR	Restore 24 Hour Patrol for rural law enforcement	6.50	0	776,761	776,761	768		
		12	RSTR	Restore Emergency Management program and SAR at minimal levels	2.00	107,000	341,339	234,339	761, 762		
		13	RSTR	Restore Marine Patrol	3.00	466,904	439,063	(27,841)	771		
		14	RSTR	48 Jail beds part 1, SOS #19, Lvl 4. Partially paid by Rd Fd/Gen Fd swap with City of Eugene.	5.00	382,777	1,105,209	722,432	776		
		15	RDX	Eliminate Training Program add 1.0 FTE OA to HR & .2 FTE to Fiscal	(0.80)	0	(144,890)	(144,890)	763		
		16	RSTR	Restore 2.0 FTE to Police Services Records and 3.0 FTE to Dispatch. Two Dispatchers paid by Veneta and Creswell contract with Gen Fd transfer.	5.00	115,322	363,657	248,335	767		
		17	RSTR	Restore back Community Service and adjust salaries for reductions and moving personnel to CCC, Population Management and Mental Health programs.	(0.35)	63,500	(9,380)	(72,880)	772		
		18	TA	Adjust Corrections Support Services	(5.85)	0	(391,865)	(391,865)	775		
		19	RSTR	Restore Investigations to 3.0 FTE by decreasing an FTE in Corrections; Decrease RUVL in various programs, and add .5 FTE Bureau of Land Management Contract	1.50	50,217	129,680	79,463	764		
		20	RSTR	Transfer \$108,919 to Special Revenue fund for Supervise dom Viol/Sex Ofdr SOS #41, Lvl 1 (\$108,919)	0.00	0	108,919	108,919	810		
		Net Dept. Change					16.00	1,185,720	2,718,493	1,532,773	
		124 General Fund	Health & Human Services	21	RSTR	Increase General Fund Transfer from H&HS to cover cost of restoration of High Risk Infants, SOS #24 (\$181,842) & Detox Sobering Services (\$326,525 - part of City of Eugene RF/GF swap); Women, Infants & Children SOS #1, Lvl 2 (\$159,541); Human Services Commission increase SOS #34, Lvl 1 (\$254,117) & Lane County Animal Services Option 2 (\$164,005)	0.00		1,086,030	1,086,030	733, 737, 739, 742, 744
				Net Dept. Change					0.00	1,086,030	1,086,030
		124 General Fund	Management Services	22	AD	Increase Parking Revenue due to increase in fees effective July 1, 2008	0.00	26,600	0	(26,600)	799
				23	RDX	Decrease revenue originally budgeted for Extension Service rent - 1 yr rent forgiveness granted by Budget Committee.	0.00	(76,128)	0	76,128	798
				Net Dept. Change					0.00	(49,528)	49,528
		Net Fund Change					28.90	7,168,931	7,168,931	0	
		Fund 225 Road Fund									

LANE COUNTY
ADJUSTMENTS TO THE PROPOSED FY 2008-09 BUDGET

Fund	Department	Item No.	Adi. Type	Description of Adjustment	FTE Chng	Revenue Change	Expense Change	Net Effect On Fund	Package Ref #
225	Road Fund	24	RDX	Reduce Road Fund reserves - \$4.5 million to City of Eugene; \$250,000 to City of Springfield, and \$590,000 to SO in Special Revenue Fund for traffic deputies.	0.00	0	(5,340,000)	(5,340,000)	809, 813
		25	RDX	Increase County/City Road Partnership to amount of Road Fund/General Fund swap and Transfer to Special Revenue Fund for transfer to SO for traffic team	0.00	0	5,340,000	5,340,000	809, 813
Net Dept. Change					0.00	0	0	0	
Net Fund Change					0.00	0	0	0	
231	Liquor Law Enforcement Fund	26	RSTR	Transfer \$70,226 of funds to General Fund in District Attorney to help restore Deputy District Attorney 1 position. Decrease reserves & materials & services budget.	0.00	0	0	0	687
Net Dept Change					0.00	0	0	0	
Net Fund Change					0.00	0	0	0	
Fund 260 Special Revenue Fund									
Sub Fund 262	Justice Courts	27	AD	Add revenue for 5 resident traffic deputies; Transfer Traffic Team Fines of \$355,000 to Gen Fund for 5 new resident Traffic deputies added.	0.00	490,000	490,000	0	806
Net Dept Change					0.00	490,000	490,000	0	
Sub Fund 263	Public Safety	28	TA	Transfer Parole & Probation from Department of HH&S, Fund 286 to Department of Public Safety, Fund 263 pursuant to BO #08-3-12-8	51.00	7,129,217	7,129,217	0	696
		29	RSTR	Supervise dom Viol/Sex Ofdr SOS #41, Lvl 1 (\$108,919)	1.50	108,919	108,919	0	810
		30	RSTR	Restore Dunes Patrol Program	1.00	131,757	131,757	0	745
		31	RSTR	Restore Veneta Law Enforcement Contract. Full cost now covered by payment of cities.	4.50	650,327	650,327	0	749
		32	RSTR	Restore Creswell Law Enforcement Contract. Full cost now covered by payment of cities.	2.50	358,292	358,292	0	754
		33	RSTR	Restore inmate Work Crews	5.00	471,727	471,727	0	756
		34	AD	Add 5 resident traffic deputies	5.00	721,408	721,408	0	755
Net Dept Change					70.50	9,571,647	9,571,647	0	
Sub Fund 265	Children & Families	35	RSTR	Restoration of SOS #35, Lvl 1 Resource Development Position.	0.50	55,735	55,735	0	797
Net Dept Change					0.50	55,735	55,735	0	
Net Fund Change					71.00	10,117,382	10,117,382	0	

LANE COUNTY
ADJUSTMENTS TO THE PROPOSED FY 2008-09 BUDGET

Fund	Department	Item No.	Adj. Type	Description of Adjustment	FTE Chng	Revenue Change	Expense Change	Net Effect On Fund	Package Ref #
283	Health & Human Services Fund	36	RSTR	Restore Lane County Animal Services at Option Level #2 which eliminates 1.0 Field Officer and 1.0 Manager.	14.00	1,407,028	1,407,028	0	744
Net Fund Change					14.00	1,407,028	1,407,028	0	
285	Intergov Health & Human Services Fund	37	RSTR	Restore Human Services Commission SOS #34, Lvl 1	0.00	254,117	254,117	0	733
Net Fund Change					0.00	254,117	254,117	0	
286	Health & Human Services Fund	38	TA	Transfer Parole & Probation from Department of HH&S, Fund 286 to Department of Public Safety, Fund 263 pursuant to BO #08-3-12-8	(51.00)	(7,129,217)	(7,129,217)	0	694
39		RSTR		Increase revenues upon the Supervisory Authority Team distributing unallocated Community Corrections Act funds which allows restoration of 2.0 FTE parole & probation officer positions.	2.00	153,176	153,176	0	690
40		RSTR		Restore WIC, SOS #1, Level 2 and additional revenue generated due to increased staff.	3.70	231,658	231,658	0	742
41		RSTR		Increase transfer from General Fund within H&HS to cover expenditures in amount of \$181,842 to restore 2.0 FTE for high risk infant program.	2.00	181,842	181,842	0	737
42		RSTR		Increase transfer from General Fund within H&HS to cover	0.00	326,525	326,525	0	739
Net Fund Change					(43.30)	(6,236,016)	(6,236,016)	0	
435	Capital Improvement Fund	43		\$4,000,000 is being loaned from the PW Solid Waste Reserves to finance renovation & remodeling of the Public Health Building (\$3,100,000), and the completion of the AIRS Conversion project (\$900,000). This loan will be repaid in full by bond proceeds in two years.	0.00	4,000,000	4,000,000	0	728
Net Fund Change					0.00	4,000,000	4,000,000	0	
530	Waste Management Fund	44		Interfund Loan from Waste Management Fund in Public Works to Capital Fund in Management Services in the amount of \$4,000,000. To be repaid with revenue bond proceeds within 2 years. Decrease reserves; increase transfer.	0.00	0	0	0	727
Net Fund Change					0.00	0	0	0	
620	SO Fleet & Equipment SubFund	45	RSTR	Transfer \$25,270 from Fund 620 to Fund 263 as part of Dunes Patrol Restoration. Offset expense by decreasing helicopter expenses	0.00	0	0	0	745
Net Dept Change					0.00	0	0	0	
Net Fund Change					0.00	0	0	0	
Total All Funds					70.60	16,711,442	16,711,442	0	

Introduction

Balancing Lane County's budget has been a constant juggling act since the early nineties. During this time revenue and expenditure trends have been counter to one another. Revenues have either been flat, slow growing or in some cases even decreasing. At the same time, key areas of expense, such as health care and retirement benefits, have been increasing, many times at double-digit rates. This example, when revenues increase at a rate slower than the increase in expenses, creates what is called a structural deficit. To achieve balanced budgets, the County has made annual reductions in 13 of the last 16 years, thereby eroding services year after year, even while the population and demand for services has been increasing.

The FY 08-09 budget was no different and, in fact, was made even more unstable due to the continued uncertainty surrounding federal funding from the Secure Rural Schools and Community Self Determination Act of 2000 (SRS).

Facing similar uncertainties for FY 07-08, the County prepared two budget options – one assuming renewal of SRS funding and the other option assuming no renewal. While ultimately the Budget Committee approved the FY 07-08 Budget assuming renewal of SRS funding, with minimal service reductions in the General Fund, the prioritization process and preparation of a budget option with no SRS funding was a major undertaking. That effort laid the groundwork for what lay ahead in preparing the FY 08-09 Budget – a process which began on the day the FY 07-08 Budget was adopted.

Budget Direction, Service Prioritization, Considerations & Deliberations

June 27, 2007

Budget Adoption and Direction (BO 7-6-27-19): The Board adopted FY 07-08 Budget and directed continued evaluation of the budget with respect to the most likely Secure Rural Schools funding scenario. Board directed gathering of input from citizens as to their priorities.

August to September 2007

Listening Tour: The Board held community dialogues in each of the five districts, engaging citizens in discussions about the County's future, priorities, and finances.

October 2007

Focus Groups and Telephone Survey: Citizens were polled on their service priorities and results were reported to Board.

October 17, 2007

Budget Direction (BO 7-10-17-7): Board ordered increased savings and redirection of funds in the FY 07-08 Budget to increase reserves, anticipating the necessity of future service reductions.

January 2, 2008

Service Guidelines and Budget Direction (BO 8-1-2-15): The Board revised guidelines established in the Strategic Plan to prioritize funding of services as follows:

1. Revenue generating or cost/risk avoiding
 2. Emergency health and safety response (life and death)
 3. Minimal level state and federal mandates
 4. Board budget and service goals
 5. Prevention and youth
 6. Corrections/deterrence (law enforcement related) and treatment
 7. Assistance for vulnerable people and persons in need
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It also considered the Financial Forecasts presented by the Budget/Financial Planning Manager, and directed the development of three budget options, with services being funded in accordance with the revised service priority guidelines:

Renewal Budget Option: This option assumed passage of a multi-year renewal of Secure Rural Schools which would require no service reductions in FY 08-09, but would require reductions in each of the subsequent four fiscal years.

Step-Down Budget Option: This option also assumed passage of a multi-year renewal of Secure Rural Schools, but required all service reductions be taken in one year, FY 08-09, to provide for a few years of service level stability.

NO Renewal Budget Option: This option assumed no renewal of Secure Rural Schools funding and required all service reductions be taken in one year, FY 08-09, to provide for service level stability until the financial forecast model showed that the structural deficit necessitates additional reductions in FY 12-13.

January/February 2008

General Fund Service Prioritization: The Board used Service Option Sheets (SOS) to prioritize services funded in whole or part by the General Fund, resulting in the General Fund Preliminary Service Ranking. In the Service Option Sheets, the Department Directors described the services provided, statutory or other mandates, outcome measures, and their evaluation of the impacts and risks involved with the various proposed funding levels. The departments and Budget Office prepared three budget options based on the Board's service priorities.

February & March 2008

Preparation for development of County Administrator's Proposed Budget: The County Administrator met with all departments and the Budget Office to review and evaluate budget options. He also met with public safety officials to consider and discuss the systemic consequences of the reductions and revise the prioritization if needed to better balance the interrelated services.

March 19, 2008

Budget Direction (BO 8-3-19-13): Following a day long goal setting session in which the Board was advised that it was unlikely Secure Rural Schools funding would be renewed, the Board directed the County Administrator propose a single budget assuming no renewal of the Secure Rural Schools funding and directed the Administrator to begin implementing service and personnel reductions as soon as practical.

April, 2008

County Administrator's Proposed Budget: After reviewing and consulting with each of the departments, considering all the information they had presented in the reviews, their proposed departmental budgets and SOS, and upon receiving the March budget direction, the County Administrator evaluated the program benefits and costs, the program effectiveness, the impacts to communities and citizens, and the risks of the choices presented in order to achieve a balanced budget. He used this evaluation and assessments to make determinations as to which programs would be funded and at what levels for his Proposed Budget. In the Proposed Budget the County Administrator restored a handful of specific services otherwise proposed for elimination in public safety and public health using some reserves, one time excess cash balance in the Health Benefit Fund, savings from the PC Replacement fund due to the cuts in personnel, and a one time transfer of funds from the Capital Improvement Fund for facilities.

April 29, 2008

Budget Message and Public Hearing: The County Administrator presented the Proposed Budget and delivered his Budget Message, an overview of the General Fund budget and five year General Fund financial forecast, and an overview of property tax revenue. The Budget Committee held a public hearing at which a number of residents testified about the effectiveness, risks and impacts of various programs proposed for funding, reductions or elimination.

May 1 – May 13, 2008

Budget Committee Meetings: Each meeting included presentations by staff, budget committee member questions and discussion, and public comment regarding the following areas of service, risks and community impacts:

- May 1st – Public Works
- May 6th – Prevention and Social Services
- May 8th – Public & Mental Health and Emergency Management/Search & Rescue
- May 13th – Public Safety

May 5, 2008

Presentation to Eugene Budget Committee: Commission Chair and Budget/Financial Planning Manager presented an overview of the proposed county budget to the Eugene Budget Committee to explain the risks and impacts of various programs proposed for reduction or elimination, including the potential impacts on city residents.

May 12, 2008

Joint Elected Officials Meeting: The Board discussed the Lane County budget with elected officials from Cities of Eugene and Springfield and identified the potential impacts the proposed reductions would have on residents of the cities and on the services the cities themselves provide. The City of Eugene proposed transferring \$4,500,000 City General Funds to the County and the County transferring \$4,500,000 of County Road Funds to the City, allowing the City to make needed transportation improvements and County to provide additional public safety and human services. This exchange reflected the concerns all parties had of the impacts that the loss of County services would have on the City residents and services. This meeting was followed by discussions by County Administrator and Eugene City Manager to craft a Road Fund/General Fund exchange agreement. Subsequent to the Joint Elected Officials meeting, the City of Springfield also proposed a transfer of \$250,000 of City General Funds to the County and the County transferring \$250,000 of County Road Funds to the City in recognition of the similar impacts that would occur from the loss of County services on Springfield residents.

May 15 and May 22, 2008

Budget Committee Deliberations and Public Hearings: The Budget Committee deliberated over the course of two meetings. The Budget Committee was presented with additional discussions and another three hours of public comment, after which they considered and weighed all of options to fund and provide services, the costs and benefits, the statutory or other mandates, the effectiveness, the risks involved to the community and the organization in eliminating or reducing the services at a variety of funding levels. The Budget Committee decided to use the service stabilization reserve (the General Fund reserves in excess of the 10% prudent person reserve) to restore a certain level of services otherwise slated for reduction or elimination (see Attachment D). They acknowledged that restoration of services through use of reserves or in the exchange of Road Funds for City General Funds meant that additional

future cuts in services would be necessary sooner than if the restorations were not made. The Budget Committee approved the FY 08-09 budget with service changes and restorations. The restorations are funded by 1) use of General Fund reserves, 2) exchange of Road Funds with the Cities of Eugene and Springfield in return for City General Funds, and 3) additional revenue leveraged by restored services. The Budget Committee deliberations included discussions and consideration of all the following topics:

- Comments by public
- Update on status of Secure Rural Schools Act renewal efforts and discussion of the uncertainty of the future of the County's General Fund
- Road Fund/General Fund exchange with Cities of Eugene and Springfield, Cities' expectations regarding exchange, and impact on County's Road Fund services to the community
- Use of Road Fund for traffic team deputies, revenue generation potential, and impact on Road Fund services to the community
- Sheriff's recommended changes to service priorities
- Technical adjustments to proposed budget (self-funded service restorations and net-zero changes)
- Status of General Fund reserves, the 10% prudent person reserve and service stabilization reserve established to provide service stability in future years
- Budget Committee priorities for spending of General Fund reserves and funds generated by exchange of Road Funds for city funds
- Information received throughout the budget process and at all of their previous meetings, including all information delivered with the Proposed Budget and the SOS

June 18, 2008

Board Worksession on FY 08-09 Budget: The Board reviewed the Budget Committee's Approved Budget, technical adjustments, and all materials required by local budget law. The Board considered and directed additional minimal use of service stabilization reserves to maintain two public health programs and redirected the use of certain Road Funds from payment of association dues to eligible Road Fund services, within the limits of local budget law.

June 25, 2008

FY 08-09 Budget Hearing and Adoption: This is a final opportunity for public to comment on the budget as approved by the Budget Committee. The hearing is scheduled at the last regular Board meeting prior to the statutory deadline to adopt a balanced budget. The Board may make additional final changes in response to information they receive at the hearing within the limits of local budget law, or approve the budget and direct staff reconvene the budget committee for a supplemental budget process to address additional changes or significant revenue or expenditure changes that occur during the FY 08-09 fiscal year. The Board has indicated it would reconvene the Budget Committee if Secure Rural Schools funding is renewed.
